



# I'm Ready for Exchange

Semester B 2025-2026

## Student Exchange Programme Briefing for Applicants

Date: 25 June 2025

Time: 10:00 – 11:00

Venue: 14-222, 14/F LAU



# Student Exchange Programme

## Angie Cheung

### Executive Officer (Internationalisation)

### College of Business





# I'm Ready for Exchange

## Student Exchange Programme Briefing for Applicants



# The Programme Briefing will give you ideas on



**01** What is Student Exchange Programme?

**02** Where to go?

**03** When to go?

**04** The academic arrangements?

**05** The financial support available?

**06** The admission requirements?

**07** The selection criteria?

**08** How to apply?

**09** What to prepare?

**10** When to apply?



# What is the Student Exchange Programme?



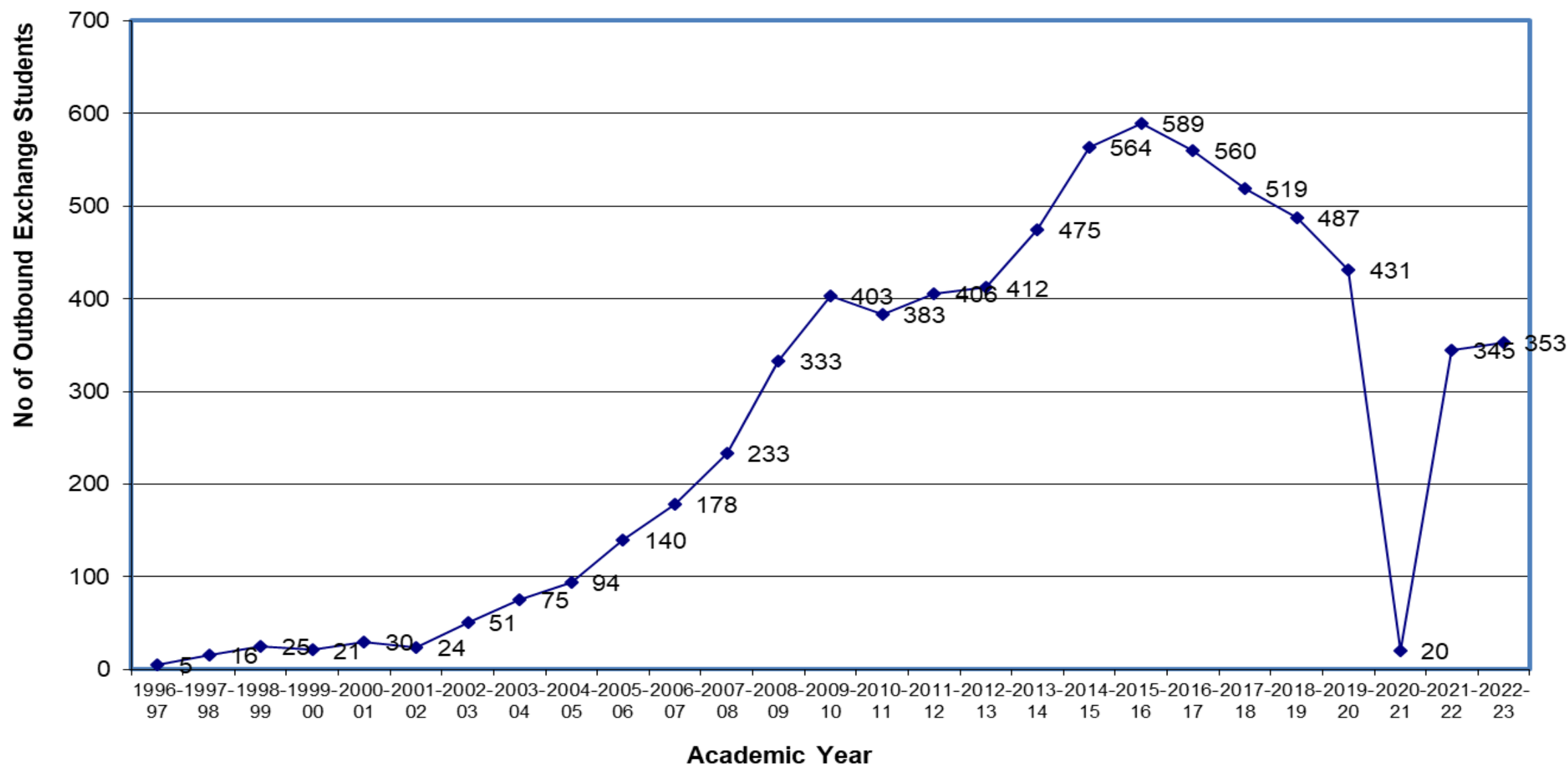


# Student Exchange Programme

- The Student Exchange Programme (SEP) was started in 1996
- Exchange institutions in 6 continents around the world, partnering with renowned overseas universities
- Established to expose our undergraduate students to MUCH broader learning experiences



# No of Outbound Exchange Students





# Objectives of the Programme

01

To train you to become proactive and independent learners, who are resilient, adaptable and flexible problem-solvers

02

Enable you to practice and improve your language proficiency in the local language (or acquire the basics of a new language)

03

Help you to deepen your understanding, sensitivity and appreciation of cultural diversities, and enhance your cross-cultural competencies

04

Broaden your global outlook and knowledge of different economic, political and social systems



# Role of College of Business

CB encourages, supports and facilitates students to successfully go on exchange

CB nominates appropriate students to study abroad through the:

**01** College  
Level  
Exchange  
Programme

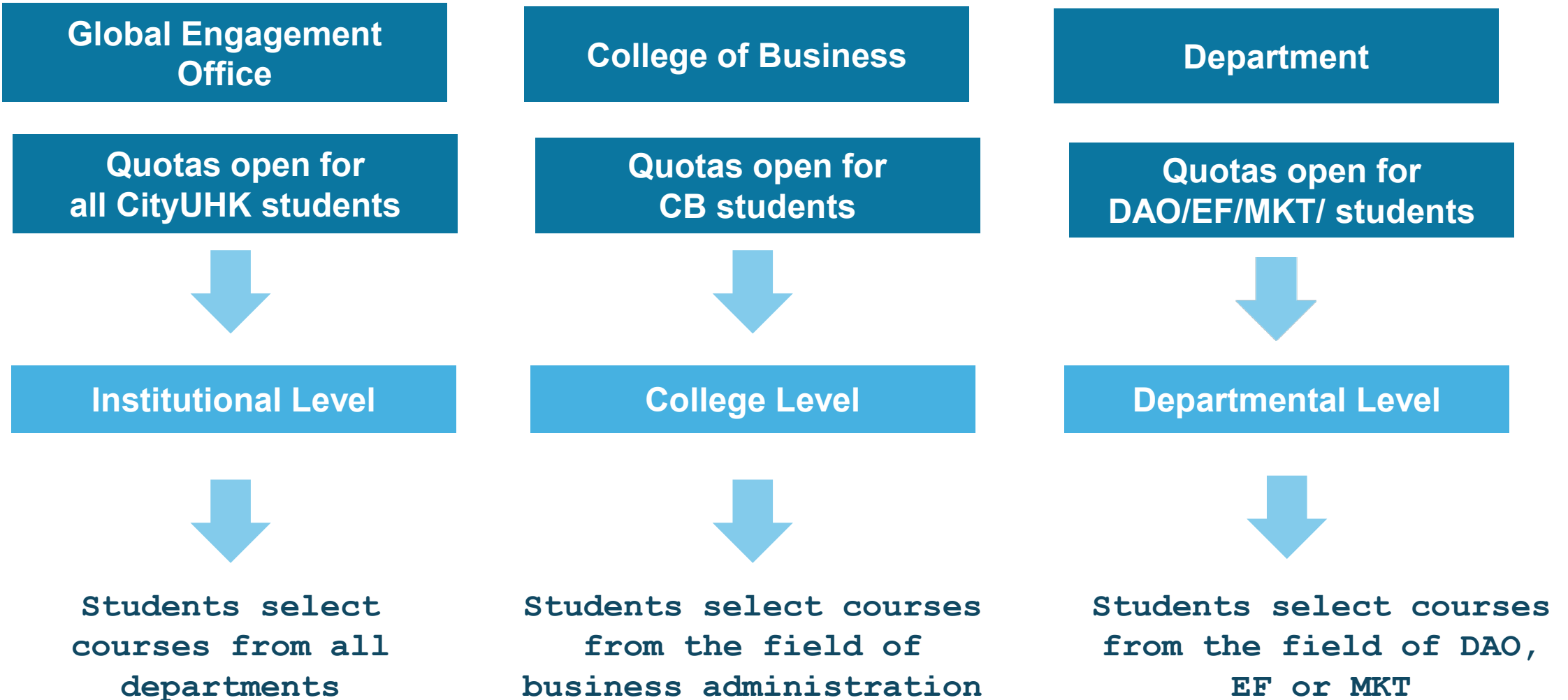
**02** Departmental  
Exchange  
Programme

**03** Institutional  
Level Exchange  
Programme



# Overseas Institutions

Signed Exchange Agreement with CityUHK





# Where to go?





# You can choose to go to...

## North America

- Canada
- Mexico
- United States

## South America

- Brazil
- Chile
- Colombia

## Asia

- India
- Japan
- South Korea
- Mainland China
- Malaysia
- Singapore
- Taiwan
- Thailand

## Oceania

- Australia
- New Zealand

## Eurasia

- Russia
- Turkey

## Middle East

- Israel

## Europe

- Austria
- Belgium
- Croatia
- Czech Republic
- Denmark
- Finland
- France

## Europe

- Germany
- Hungary
- Ireland
- Italy
- Latvia
- Netherlands
- Norway
- Poland
- Portugal
- Romania
- Slovenia
- Spain
- Sweden
- Switzerland
- United Kingdom







# Distribution of CityUHK Outbound Exchange 2021-2022

- United Kingdom
- United States
- Netherlands
- Canada
- Mainland China
- Spain
- Sweden
- France
- Finland
- South Korea
- Denmark
- Norway





# When to go?







# Study Period

## Current Year 2 or 3 – BBAU2, BBAU3 Students

- Semester B 2025-2026

## Current Year 1 – BBAU4, BSCCBU4 Students

- Semester B 2025-2026

## Current Year 2 – BBAU4, BSCCBU4 Students

- Semester B 2025-2026

# Double Exchange

## For Current First Year Students

- Open to students achieving academic merit on their first exchange
- Academic merit = high grades in exams or other notable achievements (e.g. case competition, international conference, promoting CityUHK in an international day, etc.)
- Students have the priority to choose their second target university in the second round application







# 2B + 3B Double Exchange

For Current First Year Students

BBAU4 or BSCCBU4

- Year 1 – CityUHK

Make your application in Nov or July

- Year 2 Semester B **First Exchange**

- Year 2 Summer – CityUHK

Submit your overseas transcript

- Year 3 Semester A – CityUHK

Confirm your target university

- Year 3 Semester B **Second Exchange**

- Year 4 Semester A

Finish your credit transfer

- Year 4 Semester B – CityUHK

# How about the academic arrangements?







# Academic Aspects

1. You would be registered as not-for-degree visiting or exchange students in the overseas universities
2. The courses to be taken in the overseas universities must be:
  - Relevant to your majors and minors enrolled in CityUHK
  - Approved by your major leader/minor advisor and the Exchange Partner
3. Credits earned in the overseas universities will be transferred back to CityUHK
4. Failure of two or more courses will automatically trigger notification to student's Head of Department and Major Leader
5. You should not finish all your graduation required credits prior to your exchange study
6. You must return to CityUHK on completion of the exchange period





# Tuition Fees & Expenditure

1. Pay tuition and mandatory fees to CityUHK
2. Participating students are responsible for:
  - International Transportation
  - Accommodation and Meals
  - Living Expenses
  - Health and Travel Insurance
  - Books and Related Instructional Materials



# What's the *financial* support?





# Financial Support

- CityUHK has allocated a significant portion of the generous donations that it has received from the community to outbound exchange students
- **Temporary loans** are available from the Student Development Services (SDS)



# Bursaries

## Student Exchange Fund

for UGC-funded Students

Amount of sponsorship depends on region:  
Maximum : **HK\$24,000** for one semester



- **70%** of the funding will be released **after** your departure
- **30%** of the funding will be released on condition that you **pass a minimum of 4 courses** as shown on your transcript from overseas and fulfill all the requirements as stipulated by GEO and CB on your transcript from overseas and fulfill all the requirements as stipulated by GEO and CB

# Bursaries

## Special Fund

for Non-Local  
Outbound Exchange  
Students

**HK\$10,000** for one semester

- **70%** of the funding will be released **after** your departure
- **30%** of the funding will be released on condition that you **pass a minimum of 4 courses** as shown on your transcript from overseas and fulfill all the requirements as stipulated by GEO and CB on your transcript from overseas and fulfill all the requirements as stipulated by GEO and CB





# Funds and Awards

## Subsidies Offered by the Education Bureau

Scheme for Subsidy on Exchange for Post-secondary Students (SSE)

Scheme for Subsidy on Exchange to "Belt and Road" (SSEBR)

<Apply when you accept the offer in AIMS>

## Explorer Grant

For students who study in designated Institutional-level Exchange Programmes offered by GEO





# What's the admission requirements?







# Minimum Requirements

1. Studied one year of your **bachelor's degree programme** before commencing the exchange programme
2. Min. **CGPA 2.7** (after exam result of Summer 2025)
3. Met the admission requirements of the host university (e.g. GPA, foreign language)
4. **Submitted IELTS or TOEFL** on or before 13 August 2025
5. Met the English language requirements:  
*(optional for students who choose Mainland or Taiwan for exchange)*
  - TOEFL Scores of minimum 79 (Internet-based) / 213 (Computer-based) or
  - IELTS scores of minimum 6.5
  - The report should be valid until October 2025



# What's the selection criteria?





# Selection Criteria

We are looking for students with:

1. Good communication skills
2. Well-rounded attributes and qualities needed to help you flourish in an overseas environment
3. Enthusiasm to be an ambassador of CB/CityUHK & Hong Kong
4. Bonus point will be granted to applicants who attend the interview and perform well





# How to apply?





# Application

**Submit** the following documents online before the deadline:

1. A recent passport-sized photo
2. 1-min Video of Self-Introduction
3. IELTS or TOEFL score report
4. DSE Report (for local students only)
5. Reflect deeply in answering the questions in the "Applicant Statement"
6. Study Plan for your target university
7. Any other supplementary information which you think would be relevant to your application





# Application

You are required to complete the **application for (i) and optional for (ii)**  
**Interview is optional for (i)** but bonus points will be given to applicants who attend the interview and perform well  
No interview is required for (ii)

## (i) College & Departmental Level Exchange Programmes

(ii)

Select max. 10 target countries and universities

## Institutional Level Exchange Programmes

Select max. 4 target universities





# Results

If you met the admission requirements of your target universities:

You may receive an **offer from (i) in August 2025**

**If you want to apply for (ii) in September,**  
you may need to decline the offer of (i) first

**(i) College & Departmental Level  
Exchange Programmes**

**(ii) Institutional Level Exchange  
Programmes**





# Confirmation of Study

You will need to accept the offer  
and

Settle the caution money in AIMS in

September 2025

(i) College & Departmental Level  
Exchange Programmes

(ii) Institutional Level Exchange  
Programmes





# What to prepare?





# Questions to ask yourself

## ***Do I have my family's full support?***

Is there sufficient financial resources?  
Consult with your family

## ***Which country do I want to go?***

What do you most want to learn or experience from this exchange?  
(Reflect deeply and do your research! Speak to incoming international students or returned students)

## ***Which university is most suited to me?***

Am I a strong/average student academically? Is the university famous for my major studies?  
(Do your research! Speak to inbound international students or returned students. Consult with Departmental Exchange Coordinators)

## ***Does that university have the courses I want or need to take?***

Do your research! Consult with your major leader or advisor







## Priority

Priority will be given to  
applicants who  
submit IELTS or TOEFL  
reports by the **deadline** :  
**13 August 2025**





# When to apply?





Register for IELTS or TOEFL

**Before July 2025**

Apply for Reimbursement of Test Fee for Local  
Students

University Sponsorship for Taking IELTS/TOEFL

**On or before 30 December 2025**



Office of the Provost  
and Deputy President

香港城市大學  
City University of Hong Kong

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## University Sponsorship for Taking IELTS/TOEFL



### UNIVERSITY SPONSORSHIP FOR TAKING IELTS/TOEFL



City University of Hong Kong (CityUHK) is committed to enhancing students' English proficiency and encouraging them to obtain an internationally recognised qualification in English language skills.

### Why Take the IELTS/TOEFL?

- **Evaluate Your English Skills:** IELTS and TOEFL offer a comprehensive assessment of your English proficiency, including reading, writing, listening, and speaking skills, particularly for non-native speakers.
- **Enhance Your Academic Opportunities:** Many universities require students to hold valid IELTS/TOEFL results for exchange programmes



# Student Exchange Programme



General Enquiries:

3442 7411

College of Business

12/F, Lau Ming Wai Academic Building

City University of Hong Kong

Website | <https://www.cb.cityu.edu.hk/exchange>

Email | [cb.exchange-out@cityu.edu.hk](mailto:cb.exchange-out@cityu.edu.hk)



College of Business

香港城市大學  
City University of Hong Kong

2025-2026  
Semester B

**Application Period**  
**1 to 31 July 2025**

# Important Dates

Event	Tentative Date
Programme Briefing	25 June 2025
Application for the College & Departmental Level Exchange Programmes	1 to 31 July 2025
Registration for IELTS or TOEFL	On or before July 2025
Individual Consultation	By appointment
Attend IELTS or TOEFL	By end of July 2025



# Important Dates

Event	Tentative Date
Application for Institutional Level Exchange Programme in AIMS	15 to 31 August 2025
Interview for College & Departmental Level Exchange Programmes	13 to 15 August 2025
Submit IELTS/TOEFL Report	On or before 13 August 2025
Announcement of Results	20 August 2025
Briefing Session for Selected Students	21 August 2025
Briefing Session for Course Plan	September 2025

# Contact Point

**Angie Cheung**

Executive Officer  
College of Business



Tel: 3442 7411



[angie.cheung@cityu.edu.hk](mailto:angie.cheung@cityu.edu.hk)



Room 12-200, 12/F

Lau Ming Wai Academic Building

Office Hours: 14:00 to 17:00

Other Time: By appointment only



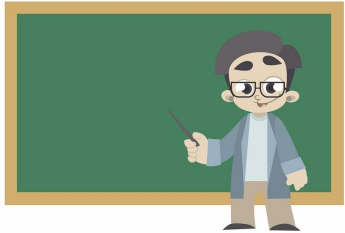
# Departmental Exchange Coordinators

## **Prof Wen Chen**

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# Q&A



The poster features a vibrant background with a blue and purple watercolor wash. On the right side, there is a large white semi-circle containing the text '2025-2026 Semester B'. Above this semi-circle, several world landmarks are illustrated in a stylized manner, including the Leaning Tower of Pisa, the Colosseum, the Taj Mahal, and Big Ben. A QR code is positioned in the center-left area. The bottom left corner contains contact information for general enquiries, including a phone number, address, website, and email. The bottom right corner specifies the application period. Logos for the Exchange Programme and CityU College of Business are located at the bottom.

## Student Exchange Programme



General Enquiries: 3442 7411  
College of Business  
12/F, Lau Ming Wai Academic Building  
City University of Hong Kong

Website | <https://www.cb.cityu.edu.hk/exchange>  
Email | [cb.exchange-out@cityu.edu.hk](mailto:cb.exchange-out@cityu.edu.hk)

### 2025-2026 Semester B

**Application Period  
1 to 31 July 2025**

Exchange Programme CityU College of Business  
香港城市大學 City University of Hong Kong



## Q&A

**Q1: Which CGPA will be considered for the second-round application?**

Summer 2025

**Q2: Can I revise my online application form after I submitted it?**

Applicants can edit the form from time to time before the deadline of 31 July 2025

**Q3: Is it compulsory to have IELTS score?**

All the programmes at College Level required IELTS or TOEFL scores (optional for Mainland or Taiwan). Some programmes offered by Institutional Level haven't this requirement, but quotas are very limit

**Q4: When should I submit my IELTS report?**

Priority will be given to applicants who submit the report before 13 August 2025





## Q&A

### **Q5: Can I make credit transfer for my exchange study?**

Make sure your target university offers your major of study, in particular if you are a final year student. When you have been selected for exchange, you will be given more information

### **Q6: I have taken IELTS before, is it still valid for my second-round application?**

Your IELTS report should be valid until end of October 2025 (within two years of your test date)

### **Q7: I'm not available to attend the group interview from 13 to 15 August 2025. What can I do?**

You can still receive an offer from our College/Departmental Level Exchange Programme but bonus point will be given to applicants who attend our interview and perform well



## Q&A

### **Q8: Do I need to attend the interview of Institutional Level**

#### **Exchange Programme?**

No interview is required for I-Level.

Interviews for College Level Exchange Programme from 15 to 31 August 2025 is optional, but bonus point will be given to applicants who attend the interview and perform well.

### **Q9: Will I receive any funding support?**

All selected students will receive Student Exchange Fund for local students or Special Fund for non-local students.

They are bursaries and application is not required

Explorer Grant - Application is not required

Students who study in designated Institutional-level Exchange Programmes offered by GEO will receive HK\$10,000 in addition to other eligible funding administered by GEO (e.g. Student Exchange Fund)



# Q&A

**Q10: May I apply for further funding support?**

**Subsidies Offered by the Education Bureau**

Scheme for Subsidy on Exchange for Post-secondary Students (SSE)

Scheme for Subsidy on Exchange to "Belt and Road" (SSEBR)

<Apply when you accept the offer in AIMS >

**Q11: When will I receive the result?**

You will receive the announcement of result by e-mail for the College/Departmental Level Exchange Programme on 20 August 2025, and selected students have to attend our briefing session on 21 August to confirm your exchange study



# Q&A



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### 2025-2026 Semester B

**Application Period  
1 to 31 July 2025**

Exchange  Programme

 College of Business  
香港城市大學  
City University of Hong Kong